Holy Trinity Catholic School Outbreak Management Plan, Sept 21

Introduction

As per Step 4 of government's plan, all measures have been lifted from 19 July 2021 for the full return of all pupils : **https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-coronavirus-covid-19-operational-guidanceschools operational guidance**, published by the Department for Education (DfE).

Holy Trinity Catholic School will only need to implement some, or all, of the measures in this plan in response to recommendations provided by the local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

➤ To help manage a COVID-19 outbreak within the school / setting. Actions will need to be considered when either of the following thresholds are met:

For most settings:

- There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
- 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period

For special schools, residential settings, and settings with 20 or fewer pupils and staff, use:

- There are 2 positive cases among pupils or staff who are likely to have mixed closely within a 10-day period

➤ If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission

➤ As part of a package of measures responding to a 'variant of concern' (VoC)

➤ To prevent unsustainable pressure on the NHS

When one of the thresholds above is met, Holy Trinity named staff will need to review the testing, hygiene and ventilation measures already in place.

The Deputy Head Teacher and Head Teacher regularly review the latest information produced by Public Health: **https://www.birmingham.gov.uk/COVID-19_schools_faqs**.

The latest checklist and flowchart is available for guidance on dealing with suspected or confirmed cases within staff or pupil cohorts, and their contacts:
https://www.birmingham.gov.uk/downloads/download/3527/public_health_flowchart_for_schools

The completion of this plan will not be undertaken in isolation by one individual and will involve staff who understand the risk of an outbreak. Once completed, this plan will be shared with the school's workforce and may be published on it on the website to provide transparency of approach to parents, carers and pupils.

Version No.	Page – Edits (page numbers correct at point of publication of that version)	Published
1	Original	02.09.2021

Setting Name:	Holy Trinity Catholic School		
Date Completed:	2nd September 2021	Review Date:	15th Oct 21
Plan Owner:	J Daw C Crehan		

Measures	Comments
1. Testing	
In the event of an outbreak, schools and settings will need to adhere to national guidance on the reintroduction of home testing and onsite asymptomatic testing	**All staff and pupils have access to home test kits, with a provided timetable and recording links –s that all can access and complete twice weekly home testing.** **Mass testing completed w/c 6th Sept- 13th Sept- 2 x tests for all attending and consenting pupils.** **In the event of outbreak school will following guidance from PHE and the DPH including advice around re introduction of mass testing site if deemed necessary to agree:** **• Venue and timeline for mass testing- may be LRC, hall or an identified large classroom depending on availability**

	• **Timeline for testing (may be over a period of days or depending on number before school)** • **Identify applicable cohorts.** • **Ensure appropriate coverage for mass testing team and the wider demands of the school to allow teaching and pastoral duties to not be impacted** **In the absence of the school hall due to expansion the LRC has provided a suitable testing space for mass testing Sept. 21**
2. Face Coverings	
If recommended, pupils, staff and visitors who are not exempt from wearing a face covering:	**In line with current guidance staff/ pupils do not need to wear covering but may do so if they choose to.** **In the event of an outbreak or if guidance changes the following will apply:** **Staff, Pupils and visitors:** • **Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas** **And/or:** • **Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained**

	or a face covering would impact on the ability to take part in exercise or strenuous activity
	• **In some circumstances, transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. Transparent face coverings may be effective in reducing the spread of COVID-19.**
	• **Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They are not recommended apart from those who may need additional barrier protection such as those who are performing medical / care duties in school.**
	• **No pupil or student should be denied education on the grounds of whether they are, or are not, wearing a face covering.**
3. Shielding	
In the event of an outbreak, Schools and settings will need to adhere to national guidance on the reintroduction of shielding.	**In the event of an outbreak school will adhere to the following guidance:** • **Follow national or local guidance on the reintroduction of shielding which would apply to those on the shielded patient list (SPL).** • **Introduce additional protective measures in school for individuals required to shield**

	• Consider home working for members of staff requiring to shield • Consider remote learning offer for pupils unable to attend school due to shielding, including the necessary safe and well checks and regular contact with school staff
4. Other Measures	
Parents, carers, pupils and staff should be informed promptly about the introduction of control measures.	**Any additional measure will be communicate to staff and pupils, parents and visitors clearly.** **Additional measures may be reinforced including the ceasing or limiting of the following :** o **All visits, i.e. residential educational visits etc.** o **Open days** o **Transition or taster days** o **Parents coming into school** o **Live performances** • **If recommended, be prepared to reintroduce Bubbles to reduce mixing between groups** **School has embedded an enhanced cleaning rota and has given clear guidance about how we manage to to keep ourselves safe in light of the new changed to restrictions. This has been shared with pupils and also with staff in the document entitled Covid protocols, welcome back and contacting specific**

	guidance with regards to expectation around ventilation, sanitisation, cleaning, mask wearing, testing and isolation. Cleaning – (In addition to existing robust cleaning regimes) Following the identification of the person with COVID-19 symptoms, clean and disinfect: • All surfaces that the symptomatic person has come into contact with, including objects which are visibly contaminated with body fluids; and • All potentially contaminated high-contact areas such as toilets, door handles, telephones, grab-rails in corridors and stairwells Mandatory reporting to the contact tracing team and PHE in n line with guidance as updated by the Covid 19 flow chart Increased ventilation measures will all doors and windows open at all points from the time school is open-school still awaits the delivery of CO_2 metres which will also help to identify the potential hotspots in school.
5. Attendance Restrictions	
	Attendance restrictions will only be recommended as a last resort. If recommended, the following will apply.
5.1 Eligibility to remain in school	If restrictions are recommended, school will stay open for: • Vulnerable pupils • Children of critical workers • Year 10 and 11 pupils • As per guidance any pupil who is deemed vulnerable as unable to study at home or whom school identifies will need to be in schoo

	• **Any other pupils due to take external exams this academic year** **If further restrictions are recommended, school will stay open for:** • **Vulnerable pupils** • **Children of critical workers**
5.2 Education and support for pupils at home	• **All pupils required to stay at home will receive remote education.** • **remote education will meet the same quality and quantity of education that pupils would receive in school** • **The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.** **School will make Lunch parcels available to all pupils who are entitled to FSM- these can be collected from school by parents/ carers. In exceptional cirumstances school will support with delivery. Food bank vouchers and parcels will also be provided for any family none FSM who identifies themselves as in need, along with early help referrals and access to emergency food (e.g in the circumstances where families may be awaiting applications for benefits to be processed and there is a real need identified).**
5.4 Safeguarding	**5.4 Safeguarding – in the event of an outbreak the following actions will apply:**

• Review child protection policy to make sure it reflects the local restrictions and remains effective. • Aim to have a trained DSL or deputy DSL on site wherever possible.[1]	• **A review of the child protection policy to make sure it reflects the local restrictions and remains effective.** • **Aim to have a trained DSL or deputy DSL on site wherever possible.** **In the unlikely circumstances where there may not be a DSL on site~~our DSL (or deputy) can't be on site~~, they can be contacted remotely by named key staff, G Mc Cleish or a member of SLT** **If our DSL (or deputes) are unavailable, we will share a DSL with Archbishop Ilsley School Their DSL can be contacted by email via the named HT PA who will have the working email of the duty DSL- Dan Corrigan.** • **On the occasions where there is no DSL or deputy on site, and none of the above ac a senior leader will take responsibility for co-ordinating safeguarding on site.** • **When vulnerable pupils are absent:** **Speak to parents/carers and, where appropriate, social workers and the local authority, to work out the reason for absence** **Encourage attendance- HOY, attendance and pastoral teams** **Ensure vulnerable pupils can access appropriate education and support while at home- all staff teaching and named home learning leader** **Maintain contact, and check regularly that the pupil is able to access remote education provision**

Holy Trinity Covid 19 Outbreak Management Plan

	Conduct home visits in order to 'see' children who are most vulnerable when needed in order to ensure a working safety plan with external; agencies.

Links to related published guidance notes to be referred to alongside the Outbreak Management Plan	As per Risk Assessment
Links to DfE Guidance	**Full opening (updated 6 July 2021 and applies until Step 4):** https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools **Early Years and Childcare:** https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures **Special Schools:** https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings **Out of School settings:** https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak **Testing in primary and nursery schools:** https://www.gov.uk/government/publications/coronavirus-covid-19-asymptomatic-testing-for-staff-in-primary-schools-and-nurseries/rapid-asymptomatic-coronavirus-covid-19-testing-for-staff-in-primary-schools-school-based-nurseries-and-maintained-nursery-schools **Safe working in education and childcare:** https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care

	Compilation of all guidance notes for schools: https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-schools-and-other-educational-settings

Advice for parents: https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak

Advice for parents attending Out of School settings: https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak

Ofsted guidance and update: https://www.gov.uk/guidance/ofsted-coronavirus-covid-19-rolling-update

Providing meals to pupils: https://www.gov.uk/government/publications/covid-19-free-school-meals-guidance/covid-19-free-school-meals-guidance-for-schools

School reports: https://www.gov.uk/guidance/school-reports-on-pupil-performance-guide-for-headteachers

Safeguarding and remote learning: https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid-19

EYFS disapplication: https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2/early-years-foundation-stage-coronavirus-disapplications

Keeping children safe in education for schools and staff: https://www.gov.uk/government/publications/keeping-children-safe-in-education--2 |

	Shielding and guidance for CEV: https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19
	Curriculum and teaching guidance: https://www.gov.uk/guidance/remote-education-practice-for-schools-during-coronavirus-covid-19
	Remote learning support for schools and staff: https://www.gov.uk/guidance/remote-education-during-coronavirus-covid-19
	Remote learning support for parents: https://www.gov.uk/guidance/supporting-your-childrens-education-during-coronavirus-covid-19
	Transport to schools: https://www.gov.uk/government/publications/transport-to-school-and-other-places-of-education-autumn-term-2020/transport-to-school-and-other-places-of-education-autumn-term-2020
	General travel guidance: https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers
	Recording attendance: https://www.gov.uk/government/publications/school-attendance/addendum-recording-attendance-in-relation-to-coronavirus-covid-19-during-the-2020-to-2021-academic-year
	Enhanced area of response: https://www.gov.uk/government/news/further-support-for-birmingham-blackpool-cheshire-east-cheshire-west-and-chester-liverpool-city-region-and-warrington-to-tackle-delta-b16172-v **BCC:** https://www.birmingham.gov.uk/news/article/890/covid-19_birmingham_listed_as_enhanced_response_area

Governance and other resources	Link to Public Health flowchart in case of coronavirus symptoms within pupils or staff: https://www.birmingham.gov.uk/downloads/download/3527/public_health_flowchart_for_schools Safeguarding policy addendum: https://www.birmingham.gov.uk/downloads/file/16735/covid-19_safeguarding_policy_addendum **Useful contacts in BCC:** • If subscribing schools have questions / queries about governance, contact School and Governor Support (S&GS) at governors@birmingham.gov.uk • Nursery Schools and Nursery Classes should contact the Early Years' Service for EYFS queries via email: EYDuty@birmingham.gov.uk • Education Safeguarding questions please contact the Education Safeguarding Team via email: EducationSafeguarding@birmingham.gov.uk **Other resources:** ACAS guidance on mental health: https://www.acas.org.uk/acas-launches-new-guidance-on-mental-health-during-coronavirus HSE guidance on working during coronavirus and related links: https://www.hse.gov.uk/coronavirus/working-safely/index.htm NAHT guidance on health and safety duties and schools: https://www.naht.org.uk/advice-and-support/management/health-and-safety-duties-and-schools/

	RCPH COVID-19 - 'shielding' guidance for children and young people: https://www.rcpch.ac.uk/resources/covid-19-guidance-clinically-extremely-vulnerable-children-young-people#children-who-should-be-advised-to-shield